



**HSP Steering Group Meeting 22nd June 06  
Minutes**

**Guildhall, Winchester**

**Apologies received from:**

Andrew Lloyd Cllr Kirk Cllr Collett Margaret Newbiggin Simon Cole Matthew Greening Barbara North Sheila Owens- Cairns	Major McGill Cllr Cartwright Lyn Browne Christine Roberts Cllr Kirk Gwen Andrews Margaret Scott
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**In attendance:**

Cllr R Perry	HCC (Chair)
Steve Polden	HCODP
Ken Dufton	Eastleigh Community Services
Ken Moon	Federation of Small Business
Roger Lawes	HCC
Cathy Evans	GOSE
Kathy Slack	SEEDA
Major Stuart Grout	Army
Steven Waring	University of Southampton
Jonathan Montgomery	Strategic Health authority
Paul Batty	Environment Agency
Peter Moyle	HLOWLGA
Keith House	Chair, Eastleigh Strategic Partnership
Robert Ormerod	Hampshire County Council

**Item 1 Welcome and introductions –Cllr Perry (Chairman)**

Cllr Perry welcomed people to the meeting. Apologies were noted. He also mentioned that a useful joint meeting had been held between LSP Chairs and Practitioners. This had proved useful in discussing how LSPs can network effectively and further events had been proposed.

## **Item 2: Minutes and matters arising**

The minutes from the 12<sup>th</sup> January were agreed as an accurate record.

Cllr Perry expressed concern that no progress was being made on the proposed Housing conference. Ken Moon agreed to raise this with the new Leader of East Hampshire District Council.

It was reported that the proposed event to discuss the implications of the Crime and Disorder Act Review was to be held on the 3<sup>rd</sup> July. Members of the Group had been notified of the arrangements.

Jonathan Montgomery reported that the new South Central Strategic Health Authority covering Hampshire, the Isle of Wight and Thames Valley would become operational from the 1<sup>st</sup> July. A new PCT covering the Hampshire County Council area would take effect from 1<sup>st</sup> October. There are separate PCTs for Southampton, Portsmouth and the Isle of Wight.

## **Item 3 Revised Terms of Reference and work programme for HSP**

Robert Ormerod presented the revised terms of reference for the HSP and the roles of the proposed new smaller steering and the wider stakeholder network. This had been revised following full discussion at the last meeting in discussion with the Chair and Vice-Chair and circulated for comments.

The Group agreed the revised terms of reference and work programme appended to these minutes.

In answer to points raised, it was confirmed:

- the Co-ordinating Group had been wound up, its work on the action plan having been overtaken by the work on the LAA.
- the primary purpose of the HSP (for clarity externally) was to agree, keep under review and monitor a Community Strategy for Hampshire although the future work programme was focused on the role of updating that produced in 2004 and on future monitoring.

## **Item 4 and 5 Constitution of the new Steering Group**

Councillor Perry reported that following discussion at the last meeting, the constitution of the new Steering Group had been considered further with the Vice Chair and this had led to the proposals presented. These had been circulated in advance and a number of comments had been received. In addition to the comments presented, Robert Ormerod reported that the following subsequent comments had been received:

- Barbara North: The NHS representative should be from the new PCT
- Steve Polden: HCODP would like to be directly represented on the Steering Group
- Major Malcolm McGill would not see the army being specifically represented so long as they can participate in the programme

- Andrew Lloyd would be happy to continue his involvement in view of his links to the LAA Executive and the LSC, subject to the views of HIOWLGA colleagues.

There was a wide-ranging discussion on the constitution of the group:

- Cllr Perry reported that the Chairs network had agreed on a single representative on that basis that papers were circulated more widely. As a point of principle, it was suggested that the Steering Group needed to communicate well across the networks they represented since it was not practical to have a large steering group.
- SEEDA were happy to participate as an observer
- The Universities operated independently. It was agreed that it was important to have a member who provided a perspective from the sector even if they couldn't be representative of it. It was agreed that the Chair would write to the Vice-Chancellors of the 5 main institutions to explain this and suggesting that Southampton University was prepared to fulfil the role.
- Hampshire Fire and Rescue Service was keen to have a place in addition to the Constabulary and was prepared to undertake practical work to help manage the process.
- Ken Dufton commented that some interests were concerned about having an input to the process and this may reflect a lack of understanding that the role of the group was actually about managing the process and ensuring effective dissemination of information.
- Jonathon Montgomery reported that the Chair Designate of the new SHA had agreed to the representative being from the new PCT.
- As the Environment Agency was not involved in local LSPs, it was important they were involved via the HSP to provide a link.
- It was important for the Youth Council to be involved in addition to the CYP officer.

The following membership of the Steering Group was agreed:

<b>Member</b>	<b>Organisation/ network</b>
Cllr Roy Perry	Hampshire County Council
Barbara North	HIOW LSP Chair's Network
Peter Moyle	HIOW LGA (Member)
Andrew Lloyd	HIOW LGA (Officer)
Ken Moon	Federation of Small Businesses
tbc	Hampshire Economic Partnership
2 voluntary sector nominations to be agreed by CAH in consultation with CVSs and other groups	Voluntary sector
tbc	Hampshire Constabulary
Mark Raynor	Hampshire Fire & Rescue Service
Paul Batty	Environment Agency
tbc	Hampshire Children and Young Person's Partnership
tbc	Hampshire Youth Council

Chair (tbc) – interim rep Lyn Lockyer	Hampshire PCT
Steven Waring (subject to consultation)	University of Southampton
Robert Ormerod	HCC Officer support
<b>Observers:</b>	
Kathy Slack	SEEDA
Cathy Evans	GOSE

In order to manage the agreed work programme, it was agreed that a two monthly schedule of meetings be arranged for the new Steering Group.

**Item 6 Update on the Hampshire Observatory and Quality of Life Report**

Roger Lawes updated the Group on progress of the sub-group. The sub-group had been scoping the business plan, drawing on a wide range of experience from other areas and assessing existing facilities available to Hampshire. There would be a full report in October and an open event for wider partners to discuss the proposals.

Further work on costings and customer research was underway. and a preferred supplier option was being considered which may provide a solution across Hampshire and the two cities, thus providing the opportunity to share the costs.

Work on the first quality of life report was also progressing. Some difficulty was being experienced in linking with comparative European data. Cllr Perry proposed that the aim should be to try to move towards achieving meaningful inter-regional comparisons.

## **Hampshire Strategic Partnership**

The Hampshire Strategic Partnership (HSP) is an inclusive forum for a wide range of agencies and bodies across the County and provides a link from sub-regional bodies to District-level partnerships. The HSP Programme of activity is managed by a small Steering Group drawn from the wider HSP.

The HSP is a non-statutory and non-executive body. The responsibility of delivering on agreed objectives remains with each of the partners.

### **Purpose**

The purpose of the HSP is :

- to agree a Community Strategy for Hampshire, ensuring it reflects and identifies the issues for Hampshire. This will set out an overarching vision which provides a framework for a range of specific strategies and delivery plans of partner agencies, including the Local Area Agreement.
- to promote shared information and understanding between agencies, bodies and stakeholders on key issues facing Hampshire's communities to inform the community strategy.
- to monitor and keep the Strategy under review.

### **Role of the full HSP**

The full partnership will be involved in all aspects of the programme to develop, agree, monitor and review the community strategy.

### **Role of HSP Steering Group**

The revised and smaller **HSP Steering Group** (normally a maximum 15 partners) will manage the HSP Programme, ensuring that the HSP meets its purpose. This may involve the establishment of any appropriate Task Groups comprising representatives drawn from the wider partnership.

## HSP Steering Group Programme

### Approach

The programme is based on a “**Results-Based Accountability**” model being adopted by several LSPs across Hampshire. This model helps partners address:

1. What are the quality of life conditions which are important for our communities based on the views of stakeholders? (What is the vision?)
2. How can we measure these quality of life conditions?
3. What is the data telling us and where are we heading?
4. Why are conditions getting better or worse?
5. Who are the partners who can help address these?
6. What works in addressing these conditions?
7. What do partners propose to do?

The main role of the steering group is to facilitate the process described above and individual partners are expected to take responsibility for 6 and 7.

### Programme elements:

Element	Method	Milestone dates
Review the Hampshire Community Strategy vision by considering what is important to stakeholders	<ul style="list-style-type: none"> <li>▪ Reflect on any updated District Community Strategies</li> <li>▪ Reflect on the visions of key thematic programmes eg RES, CYP</li> <li>▪ Reflect on existing recent relevant surveys e.g. MORI findings and other research with minority groups</li> <li>▪ Consult the full HSP</li> </ul>	
Agree indicators for the key quality of life conditions	<ul style="list-style-type: none"> <li>▪ Consultation with the full HSP as the basis of a Hampshire QOL Profile</li> </ul>	Sep 06
Analyse the data for these indicators	<ul style="list-style-type: none"> <li>▪ Prepare and publish the Hampshire QOL Profile</li> <li>▪ Prepare feasibility of a Hampshire Observatory</li> <li>▪ Consult the full HSP</li> </ul>	Nov 06
Assess the factors behind the trends	<ul style="list-style-type: none"> <li>▪ Thematic HSP debates</li> <li>▪ Publish draft updated Hampshire Community Strategy for consultation with full HSP</li> </ul>	Dec 06 – June 07 July 07
Assess the relevant partners and plans which can impact	<ul style="list-style-type: none"> <li>▪ Publish and launch final updated Hampshire Community Strategy</li> </ul>	Sep 07
Assess what works		
Implementation	<ul style="list-style-type: none"> <li>▪ Integrate into LAA review</li> <li>▪ Integrate into partner delivery plans</li> </ul>	Dec 07 – Sep 08
Monitoring	<ul style="list-style-type: none"> <li>▪ Publish 2<sup>nd</sup> QOL report</li> </ul>	Oct 2007